

**Requested Form to receive the Educational Institute Certificate**

Division of Quality Enhancement  
on Higher Education Management  
The Ministry of Higher Education,  
Science, Research and Innovation

Date/Month/Year.....

Re : Request to certify the Educational Institute

To : Permanent Secretary for Ministry of Higher Education, Science, Research and Innovation

I (Mr., Mrs., Miss) .....  
graduated

- Diploma
- Bachelor's Degree
- Graduate Diploma
- Master's Degree
- Doctorate's Degree
- Others (Please specify) .....

Name of Diploma / Degree .....  
from (University / Institute) .....Country.....  
on (Date / Month / Year of Graduation).....

would like to request for the educational institute certificate for the purpose of:

- Furthering study at University / Institute .....Country.....
- Applying for a Job
- Others (Please Specify) .....

Sincerely Yours,

Address .....  
.....  
.....

(Sign) .....Applicant  
(.....)

(Sign) .....Receiver

E-mail : .....

(.....)

Telephone Number.....

- I will receive the certificate myself.
- The certificate is posted.